



**MINUTES OF THE HARDEN NEIGHBOURHOOD PLAN PROJECT TEAM
HELD ON 20th MAY, 2019 IN HARDEN MEMORIAL HALL**

Present: Cllr Kay Kirkham (Chair)
Cllr Gerwyn Bryan
Cllr Ann Taylor
Jools Townsend
Steve Johnson
Jamie Wilde (IntegreatPlus)
Ken Eastwood (Clerk)

1. Apologies for absence

Apologies had been received from Angela Costello.

2. Minutes of last meeting

The minutes of the previous meeting were accepted.

3. Housing Policies

Jamie Wilde gave a presentation on the topic. It was stated that policy objectives, based on vision, aims and objectives would help to define issues and responses.

Some of the policy objectives can be developed into final policies with little additional work. Some, however, will require significant research e.g. housing needs assessment through Locality. Bradford is in the process of producing a strategic housing market assessment which will address some of this.

There was discussion about a housing needs assessment, and it was noted that ultimately there could be no guarantee that Bradford Council would support the findings (difficult to impose something different to that followed in other similar areas). However, the Bradford Local Plan work is likely to take a further 2 years (Bradford Council are aiming for adoption late 2021).

With regard to a design guide – grant funding is available up to £8k. It would be logical to commission at the same time as the housing needs assessment. Jamie Wilde agreed to circulate links to design guides at Wakefield and Cottingham.

One way forward would be to hold workshops and engage residents on the design considerations at allocated sites. This would present a good opportunity to remind residents of the NDP process.

It was agreed that under the community facilities topic the team should look at the low carbon planning document previously circulated.

4. Topic discussion

A team member asked about the plan for drafting the supportive text around the housing policy objectives. Jamie Wilde suggested that would be prepared after promotion and consultation. Initial scope should be agreeing policy objectives for each topic. Focus on developing policy intentions, with some supporting texts, then consult and follow required steps including discussion with Bradford Council.

It was agreed that it is important to have sufficient information to explain where the policy objectives have come from, how they reflect engagement and what people have told us.

5. Team Member contribution to NP and Parish Plan work

Member provided updates on progress. The following actions and points were noted: -

- Jamie Wilde to investigate if policies have been adopted elsewhere with regard to real time information at bus stops.
- Footpaths network – Cllr Kirkham mentioned other people who could assist. Cllr Bryan to participate.
- Cllr Kirkham to follow up with Wilsden Parish Council re. transport issues and connecting communities.
- The Clerk to make further contact with Bingley Town Council and Cullingworth Parish Councils.
- History and heritage of Harden (for NP) – Cllr Kirkham to progress.
- Mapping community facilities – Cllr Taylor to progress.
- To consider green spaces mapping and footpath mapping. Jamie Wilde to look into this.
- Transport, Travel & Mobility - Team members to review narrative produced by Jools Townsend and provide feedback.

6. Any other business

It was agreed to include an agenda item for feedback and updates from the previous meeting's topic of consideration.

There was discussion on timelines and progress.

Jamie Wilde agreed to enhance and circulate presentation slides (with more supporting text) and do further work on housing to provide additional context.

Next topic to be green and public spaces and heritage. Team members to bring ideas to the next meeting on where green spaces are located.

7. Next meeting

1st July 2019, at 19:15 in Harden Memorial Hall.